

N O M E N            G L O B A L  
L A N G U A G E      C E N T E R S

YOUR LETTER TO U.S. CUSTOMS AND IMMIGRATION SERVICES (USCIS)

- When requesting a change of status, it is important that you are **clear** and **honest** regarding the reason that you entered the country and why you now want to become a student.
- Following are some questions that will assist you in making a status change request and will assist USCIS in deciding whether or not to grant your request.
- **Do** answer the questions in narrative form, such as:  
*“I received my visitor’s visa from (country) and entered the United States on (date of entry). I told the American Consulate that I planned to travel in the United States and possibly look for a good English school.”*
- **Do not** just answer the questions without providing narrative to back up your answers, such as “1. August 12, 2003, Seoul, Korea. 2. I told them that I wanted to travel.
- **Questions you must address:**
  1. Date and location where your current visa was issued. (Copies of your passport, visa page in your passport and your I-94 must be submitted with your application.)
  2. Explain the specific information that you gave to the American Consulate to obtain your current visa. (Why you are here.)
  3. Explain what you told the USCIS official at the port of entry about why you are visiting the United States.
  4. Did you tell the USCIS official at the port of entry that you might want to study in the United States?
  5. Explain how and why you decided to study in the U.S. and the date you made this decision.
  6. Why and when did you first contact Nomen Global to request admission?
  7. When did Nomen Global Language Centers accept you for admission?
  8. Explain that you presented your Passport, Visa and I-94 to Nomen Global as part of the application process.
  9. If there was any intention on your part to apply for school once you arrived on American soil, explain why you did not apply for student status before you left your country.
  10. Explain whether you have been in the U.S. before. What were purpose and length of stay of that visit?
  11. If you have any relatives in the U.S., what type(s) of visas do they have?
- Use the following format for your letter:

*Date*

*Address: United States Custom and Immigration Services*

*To Whom It May Concern:*

*(Body of letter where you address the 11 items above.)*

*Sincerely,*

*(signature)*

*(Type Your Name)*

/26/2004